

Peter Franchot *Comptroller*

Dhiren V. Shah *Director Central Payroll Bureau*

Advanced Schedule for Contract Payroll - Pay Period Ending December 20, 2022

This is a reminder that a state holiday occurs on Monday, December 26, 2022 (Christmas Holiday). Therefore, payroll processing schedules will be advanced for the Pay Period Ending December 20, 2022. The PTR's will be available for keying on Wednesday, December 14, 2022, after 9:00 a.m. The PTR's may be approved at the agency on Monday, December 19, 2022, after 9:00 a.m.

All PTR's must be approved no later than 1:00 p.m. on Wednesday, December 21, 2022

If you have further questions, you may call any of the payroll operations staff at 410-260-7401.